



SCRUTINY COMMISSION

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To: Councillors Seaton (Chair), Needham (Vice-Chair), B. Gray, Harper-Davies, Lennie, Rattray and N. Taylor (For attention)

All other members of the Council
(For information)

You are requested to attend the meeting of the Scrutiny Commission to be held in Committee Room 2, at the Council Offices, Southfields, Loughborough on Monday, 7th August 2023 at 6.00 pm for the following business.

Chief Executive

Southfields
Loughborough

28th July 2023

AGENDA

1. APOLOGIES
2. MINUTES OF THE PREVIOUS MEETING 5 - 13
To approve the minutes of the previous meeting.
3. DISCLOSURES OF PECUNIARY INTERESTS, AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS

For information, disclosable pecuniary interests and registrable interests relate to entries that are included, or should be included, on a councillor's register of interests. Non-registrable interests relate to any other matters.

4. DECLARATIONS OF THE PARTY WHIP

5. QUESTIONS UNDER SCRUTINY COMMITTEE PROCEDURES
11.16

No questions were submitted.

6. SELECTIVE LICENSING SCHEME UPDATE To Follow

A report of the Head of Strategic Housing to update on the Selective Licensing Scheme.

7. DRAFT ANNUAL SCRUTINY REPORT 2022-23 14 - 27

A report of the Head of Governance and Human Resources to consider the draft Annual Scrutiny Report 2022/23 with a view to it being recommended to Council for approval.

8. UPDATE ON VOID PROPERTIES To Follow

A report of the Director of Housing and Wellbeing to provide an update on void properties.

9. PRE-DECISION SCRUTINY OF ANY SPECIFIC FINANCIAL
MATTERS TO BE CONSIDERED BY CABINET

There are no items of this nature on the Cabinet agenda for the Commission to consider.

10. CABINET ITEMS FOR PRE-DECISION SCRUTINY

The following items have been identified for pre-decision scrutiny from the Cabinet agenda for 10th August 2023.

(a) Procurement of a Voids Repairs Contractor 28 - 32

A Cabinet report of the Director of Housing and Wellbeing to seek approval to procure a contractor to undertake void repairs and associated works, and to request that Cabinet recommend to Council an increase in the Housing Revenue Account (HRA) annual budget of £858.1k to fund both the estimated cost of the works delivered through the contract, and the officer resource needed to support the effective management of the contract and void repairs generally.

11. SCRUTINY COMMISSION PRE-DECISION SCRUTINY - CABINET
RESPONSE

There were no items for pre-decision scrutiny at the previous meeting of the Scrutiny Commission.

12. SCRUTINY PANELS 33 - 36

A report of the Head of the Governance and Human Resources to consider updates on the work of scrutiny panels.

13. SCRUTINY WORK PROGRAMME 37 - 41

A report of the Head of Governance and Human Resources enabling the Commission to review and agree the scrutiny work programme.

14. SCRUTINY COMMISSION WORK PROGRAMME 42 - 54

A report of the Head of Governance and Human Resources setting out the list of forthcoming Executive Key Decisions and the Group's Work Programme for consideration, in order to identify items for future scrutiny.

For information, further meetings of the group are scheduled as follows:

11th September 2023

9th October 2023

13th November 2023

SCRUTINY QUESTIONS

What topics to choose?

- What difference will scrutiny make?
- Is this an area of concern – public/performance/risk register?
- Is this a corporate priority?
- Could scrutiny lead to improvements?
- What are the alternatives to pre-decision scrutiny?

Pre-decision scrutiny

- What is Cabinet being asked to agree?
- Why?
- How does this relate to the overall objective? Which is ...?
- What risks have been identified and how are they being addressed?
- What are the financial implications?

- What other options have been considered?
- Who has been consulted and what were the results?
- Will the decision Cabinet is being asked to take affect other policies, practices etc.?

Basic Questions

- Why are you/we doing this?
- Why are you/we doing it in this way?
- How do you/we know you are making a difference?
- How are priorities and targets set?
- How do you/we compare?
- What examples of good practice exist elsewhere?